



# MEMBER ALERT

## School Districts Beware!

### Fraudulent Computer Equipment Ordering

NBSIA recently learned that **one of our members** was the victim of theft due to fraudulent ordering of computer equipment (laptops). These fraudulent orders ranged from **\$30,000-\$40,000** each through vendors HP and Dell.

The perpetrator(s) created purchase orders by visiting the district website to lift logos, names and other department information. In this case the purchase orders created did not look exact, but the logo, address and forged names were correct. ***These POs were successfully passed off as genuine.*** Fortunately the District caught the discrepancy and contacted the local police in time to halt delivery.

However, other school districts have not been so fortunate. Multiple districts in Southern California have been hit and UPS, SAIA shipping, Dell and HP are investigating.

## What Can You Do?

- Require vendors to call your Purchasing Agents to verify all large computer orders *and* the delivery address.
- Include delivery instructions for all orders (i.e.: all deliveries accepted at warehouse only).
- Remind district personnel in IT, Purchasing and Accounting to report any related information **IMMEDIATELY** to their supervisor and/or CBO.

**PLEASE FORWARD THIS ALERT AS APPROPRIATE**

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